

## INFORMATION CLAUSE

In accordance with Article 13 of EP and Council Regulation (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter: "GDPR"), please note that:

- The Controller of your personal data is Sopoltrad spółka z ograniczoną odpowiedzialnością with its registered office in Krakow, ul.Św. Tomasza 34 lok. 10, 31-027 Krakow, Poland, entered in the Commercial Register of the National Court Register kept by the District Court for Central Krakow in Krakow, XI Economic Division of the National Court Register under no.KRS 0000964166, NIP 6772129837, REGON357103143;

Contact details of the Controller: email: [sopoltrad@sopoltrad.com](mailto:sopoltrad@sopoltrad.com); tel.+48 12 426 52 00.

- Your personal data will be processed **for the purpose of responding to the message you have sent using the contact form** on the website: [www.sopoltrad.com](http://www.sopoltrad.com) on the basis of your consent (basis under Article 6(1)(a) GDPR);
- We will keep your contact details until you withdraw your consent, but no longer than until the end of the calendar year following the year in which you have last contacted us.
- In certain situations, we have the right to transfer your data if this is necessary for us to perform our services. We will transfer data to the following categories of entities: persons authorised by us, our employees and associates who need to have access to the data to perform their duties, data processors to whom we outsource this task and other data recipients;
- We do not intend to transfer your data outside the European Economic Area.
- You have the right to: request access to and obtain a copy of your personal data from the Controller; the right to rectification, erasure or restriction of processing; the right to object to processing; and the right to data portability. To exercise your rights, please send your request to the following email address: [sopoltrad@sopoltrad.com](mailto:sopoltrad@sopoltrad.com). Please note that before we can apply your rights, we will need to ascertain that you are who you say you are, i.e. identify you appropriately;
- You have the right to lodge a complaint with the President of the Data Protection Authority or any other regulator if you consider that the processing of your personal data breaches the provisions of the GDPR or the Data Protection Act of 10 May 2018;
- Your provision of data is voluntary but necessary in order to send us the message contained in the contact form on the website: [www.sopoltrad.com](http://www.sopoltrad.com).